

## Spencer Finance Committee

March 13, 2012

### Minutes

1) Call meeting to order: 7:08 p.m.

Members present: Paul McLaughlin, Vice Chair, Mike Malone, Tom Parker, Chris Bowen, John Stevens, Julie Parenteau, Nancy Herholz and Chris Kandel; Adam Gaudette, Town Administrator.

Guests: Mary Baker-Wood, Library Director, Lynn Dobson, Library Trustee; David Darrin, Chief of Police and Robert Parsons, Fire Chief.

2) Minutes of February 21 & 27, 2012 meeting(s)

Motion to approve minutes from both February 21 & 27, 2012 as written by Tom Parker

Second: Chris Bowen

Approved: unanimously

3) Correspondence: None

4) Liaison Reports

a) Capital Planning Committee: Nancy Herholz reported that CIPC had met March 6, 2012; ranking process for the FY 2013 Capital requests were completed and final recommendations submitted to Town Administrator, Adam Gaudette. CIPC will meet Tuesday, March 20, 2012 to hear Sewer Department presentation for Capital funding request.

b) Financial Planning Committee: Adam Gaudette stated that the committee continues to analyze a 10 year plan; will send out a survey to evaluate department needs.

c) School Building Committee: Chris Bowen reported that MSBA has narrowed the choice to two companies; committee will

meet next Tuesday, March 20, 2012 to learn who MSBA's has chosen.

- d) School Capital Planning Committee: John Stevens reported that the committee has not met.

#### 5) Staff Presentations

- a) Mary Baker-Wood, Library Director presented, discussed and answered committee member's questions with regard to the library's proposed (level service) budget for FY2013. Approximately 10% increase in order to get the budget closer to where it should be.
- b) David Darrin, Chief of Police presented the department FY2013 proposed budget; no change in hours and service. Discussion, comments and questions
- c) Robert Parsons, Fire Chief presented the department presented FY2013 budget proposal. Discussion, comments and questions

- 7) Adam Gaudette reviewed FY2013 Budget and Calendar Update, discussed upcoming meetings with various Boards, Committees and ongoing Warrant/Article process.

- 8) No further business

- 9) SEBRSC liaison report: Mary Braney was not present

- 10) Motion made to adjourn meeting at 8:45 p.m. by Mike Malone

Second by Chris Bowen

Unanimously approved

Next regular meeting: March 20, 2012, 7:00 p.m.

Respectfully Submitted,  
Nancy E. Herholz